

Foundation Learning

NOCN Level 1 Award for Extended Work Placements

New for September 2010, EBP can offer an NOCN accredited *Extended Work Placement* qualification. This NOCN qualification sits in the Qualification and Credit Framework (QCF) and is designed to help meet the needs of learners for whom 'employability skills' need to be the key focus. Learners undertake a range of activities prior to the placement, including, investigating career options, completing application forms and CVs, interview practice and personal presentation. Learners then undertake a period of 'extended' work experience that can run from 6 weeks up to a year.

The qualification comprises of units:

- Preparation for Work: Credit Value: 3
- Work Experience: Credit Value: 3

How the Programme is Organised

A senior member of EBP staff to work closely with the school and a specific group of learners to provide support to them throughout the year.

Specific support to learners to include the following

- Initial interview of learners to assess suitability
- Preparation work with learners prior to placement
- Matching learners to appropriate placement and guiding them through initial interviews (attending with them if needed)
- Learners attend placements for 1 day a week throughout the academic year
- An average 8 visits per year to each learner, with particular focus on the early weeks of a placement to ensure learners are settling in.
- Support learners and employers through placement to document appropriate evidence of course work and to make the links between work and qualifications.
- Learners will also gain the **British Safety Council** *Entry Level Award in Workplace Hazard Awareness*
- Provide reports to school on learners progress

Engagement of employers

- To find appropriate placements, carry out Health & Safety checks, ensure appropriate risk assessments are in place and match students with employers
- Preparation of employers to help them to gain an understanding of the needs of the individual learners and the relevance of their placement to their school work

Special needs:

- School staff should be aware and make the Curriculum Manager aware of any student's special needs (dietary, emotionally, physically) the member of staff accompanying the group should know how to deal with any special needs.

EBP will provide venues whilst the school will need to provide transport and an accompanying member of staff

Costs:

The programme costs £500.00 per student:

For full details contact Julia Jennings, Curriculum Manager
jjennings@portsmouthebp.co.uk or call 023 9228 3444